

Upper Tweed Community Enterprise Ltd



Minutes of Meeting – Broughton Village Store

Held on 15th December 2021 using Zoom

Present: Christopher Lambton (Chair), Simon Edwards (Secretary), Jennifer McBeth, Camilla Younger, Bill Sheridan – all UTCE Ltd

Apologies: Donald Stewart (Treasurer)

1. Minutes of Last Meeting

The Minutes of the last Meeting were agreed

2. Matters Arising

None

3. Refurbishment

Planning permission granted.

Action: Bill to ask Euan to proceed with Building Warrant application

Bill to introduce Euan to Camilla and Arthur Lucas re works to BVH cottage.

Jen, Camilla and Arthur to meet at BVH cottage to see what works are needed – date TBC.

A positive response received from Murdo Elder re permissions to do work at BVH cottage.

4. Trading

Net takings for November 2021: £31,582

5. Financial

Bank Reconciliations – all OK

6. Grant(s) Updates

No Change

7. EPOS System

Action: Jen liaising with supplier on an as needed basis.

8. Staffing

All OK

9. Customer Feedback – complaints / compliments / suggestions

All good

Continued...

10. Any Other Business

Shop will be shut Christmas Day and New Years Day.

Shop will be open Boxing Day and New Years Day 10:00 to 13:00

Borders Security to install the new CCTV system 5-Jan-22

Faulty freezer now fixed.

Date and Venue of Next Meeting: 19:00 Wednesday 19th January 2022 using Zoom.

Author: Simon Edwards, Secretary, Upper Tweed Community Enterprise Ltd