

Upper Tweed Community Enterprise Ltd



Minutes of Meeting – Broughton Village Store

Held on 17th November 2021 using Zoom

Present: Christopher Lambton (Chair), Donald Stewart (Treasurer), Simon Edwards (Secretary), Jennifer McBeth, Camilla Younger, Bill Sheridan – all UTCE Ltd

Apologies: None

1. Minutes of Last Meeting

The Minutes of the last Meeting were agreed

2. Matters Arising

None

3. Refurbishment

Planning application now submitted, SBC estimate decision date 28-Dec-21.

Action: CJL to use Facebook etc to ask for letters of support from the community

Still no response from Broughton Village Hall re confirmation that the proposal to use the hall cottage is acceptable with their Trustees, their insurers and the Charity Commission.

Action: CJL to speak to Hew; CY to speak to Murdo.

4. Trading

Net takings for October 2021: £34,377

5. Financial

Bank Reconciliations – all OK

Donations from the community to the welfare fund now £5,285 as at end of Oct-21.
£2,023 left in the fund.

Second Share Offer to be discussed and planned after Planning Permission submitted.

6. Grant(s) Updates

No Change

7. EPOS System

Action: Jen liaising with supplier on an as needed basis.

8. Staffing

All OK

9. Customer Feedback – complaints / compliments / suggestions

All good

Continued...

10. Any Other Business

One freezer not working, £160 stock lost as a result.

Action: Jen to arrange callout from engineer – callout fee £180 plus £417 to fix
Jen to check if there are preventative maintenance measures that need doing

Date and Venue of Next Meeting: 19:00 Wednesday 15th December 2021 using Zoom.

Author: Simon Edwards, Secretary, Upper Tweed Community Enterprise Ltd