



Minutes of Meeting – Broughton Village Store

Held on 25th May 2022 at Old Kirk Brae, Broughton

Present: Christopher Lambton (Chair), Donald Stewart (Treasurer), Simon Edwards (Secretary), Jennifer McBeth, Camilla Younger, Bill Sheridan

Apologies: None

1. Minutes of Last Meeting

The Minutes of the last Meeting were agreed

2. Matters Arising

None

3. Refurbishment

a) Broughton Village Hall Cottage

Draft lease signed by both parties.

Five local companies to be approached to see if they are interested in carrying out the works to both cottage and shop. A preliminary inspection will be encouraged so they can see the extent of the works and get a better understanding of the likely timescales for completion of both. A turnkey solution is required, not multiple contractors reporting to UTCE.

Action: BS to make initial approach to local contractors

Action: DLS to request completion report from SSE re £17k grant

b) Broughton Village Store

Action: CJL to speak to Sandra Macaskill to seek advise about second share offer

4. Trading

Net takings for April 2022: £32,603

Continued...

5. Financial – Bank Reconciliations

Financial Year End: accounts with accountant

Action: JMcb to chase accountant for FYE accounts

Welfare Fund: £5,825 in, £3,512 out, balance £2,313

6. Grant(s) Updates

SSE Grant approved for Broughton Village Hall Cottage - £41,136

Action: Committee need to think through application dates for future grants

7. Party in the Park (Queen's Platinum Jubilee)

Action: JMcb to provide items on sale or return basis, where possible

8. Annual Members Meeting

Annual Members Meeting must be held before the end of September 2022

9. Staffing

Aiden and Ethan have now left; Tristan, Jane and Vera new starters covering 26 hours between them.

10. Customer Feedback

All good

11. Any Other Business

None noted

Date and Venue of Next Meeting: 19:00 Monday 13th June 2022 at The Old Police House.

Author: Simon Edwards, Secretary, Upper Tweed Community Enterprise Ltd