

Upper Tweed Community Enterprise Ltd



Minutes of Meeting – Broughton Village Store

Held on 4th September 2024 at Chapelgill, Broughton

Present: Christopher Lambton (Chair), Donald Stewart (Treasurer), Simon Edwards (Secretary), Jennifer McBeth, Bill Sheridan, Jamie Prady, John Walbaum, Charles Donkers – all UTCE

Apologies: Camilla Younger, Alice Millar (invited guest)

1. Minutes of Last Meeting

None

2. Matters Arising

None

3. Refurbishment

a) Broughton Village Hall Cottage

Action: JMcB still to get external sensor lighting installed down the side of the shop and at the rear.

b) Broughton Village Store

Site meeting held with Euan, Graeme, CJL, BS & DLS 14-Aug-24 – all good

Action: JMcB still to confirm colour of floor covering

4. Trading / Staffing / Customer Feedback

Net takings excl. VAT for August 2024: £39,331.17 / 4,930 transactions / £8.43 avg spend

5. Financial

Welfare Fund: £17,650 in, £7,737 out, £9,913 available

6. Grant(s) Updates

Action: JW to explore green efficiency / grant funding for new fridge / freezers

7. Succession Plan

The change of names for Chair, Treasurer and Secretary will be put to the members at the Annual Members Meeting

8. Financial Year End Accounts

FYE Accounts were accepted by the Board; the accounts to be signed by CJL ready for submission to the AMM and FCA

Continued...

9. Annual Members Meeting

Action: All to assemble at 6pm to layout chairs and tables

Action: CY to produce name badges for Board Members

10. Document Security (Paper & Electronic)

Ongoing

11. Any Other Business

JW organised a video pitch to the TV 'Repair Shop' to request sympathetically restoring the wall thermometer.

Suggestion that 'the old kettle' that was handed in to the shop goes to Castle Craig.

Date and Venue of Next Meetings:

19:00 Thursday 12th September 2024 at Broughton Village Small Hall – Annual Members Meeting

19:00 Wednesday 9th October at The School House, Broughton

Author: Simon Edwards, Secretary, Upper Tweed Community Enterprise Ltd